

ENTRY FORM FOR THE 2009 DONNER PRIZE

Please complete and return this form along with six copies (finished books or galleys) of each submitted title. Deadline for submissions is **November 30, 2009**.

Press material and a current author biography (six copies of each) must accompany each title submitted. All submission materials should be sent to:

The Donner Prize
 c/o Prize Manager
 349 Carlaw Ave., Suite 203
 Toronto, ON M4M 2T1

Title	Author
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Publisher/Imprint	Publication Date
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If you are submitting more than two titles, please submit additional information on a separate sheet.

We have read the Eligibility and Submission Requirements for The 2009 Donner Prize. We undertake that, should a book published by us be shortlisted for The Donner Prize and/or win, we will comply with requirements set out in "An Understanding Between the Donner Canadian Foundation and Publishers of Books Short-listed for the Donner Prize."

Authorized Signing Officer (please print and sign name)

Company Name

Address

Contact Name (please print)

Telephone Number	Fax Number	E-mail Address	Date
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ELIGIBILITY AND SUBMISSION REQUIREMENTS FOR
THE 2009 DONNER PRIZE

SELECTION PROCESS

Each book submitted for consideration will be judged by a jury made up of five members who bring varied backgrounds and experience to the task. In late March 2010, a shortlist of up to five titles will be made public. The winner will be announced at an awards ceremony to be held in April 2010.

ELIGIBILITY

1. All entries must be published in English or French between January 1, 2009, and December 31, 2009.
2. All entries must have an ISBN and be available for sale in bookstores in Canada.
3. The deadline for submissions is November 30, 2009.
4. A collection of essays by one author is eligible if the essays are on a single theme, and if the work in its entirety has not been published elsewhere. A collection of essays by more than one author is not eligible.
5. A work by two co-authors is acceptable, provided the whole work is integrated and coherent.
6. Non-eligible works include pamphlets, monographs, brochures, reference books, conference papers and subsequent or revised editions of books. Posthumously published works are also not eligible, nor are works of fiction.
7. Books published outside Canada are eligible provided that the author is a Canadian citizen, the book is published in English or French and the theme is relevant to Canadian public policy.
8. Short-listed authors are required to attend the awards ceremony in April 2010 and, if declared the winner, to address the audience at that time.
9. The rules for eligibility shall be interpreted and may be revised from time to time at the discretion of the Board of Governors of the Donner Canadian Foundation.

SUBMISSION PROCESS

1. All books must be submitted by the publisher. No other entries will be accepted.
2. Six copies of each book must be delivered to the Prize Manager by November 30. For books published between November 30 and December 31, 2009, the publisher may submit bound manuscripts or bound galleys.
3. Each submission must include a publication or release date and a general overview of its contents.
4. The earliest possible submission of books is recommended.
5. All submissions must be accompanied by the Entry Form for the 2009 Donner Prize.
6. Receipt of each candidate title will be acknowledged by the Prize Manager.

For further information, contact:

Prize Manager, The Donner Prize

349 Carlaw Ave., Suite 203, Toronto, Ontario M4M 2T1

Tel.: (416) 368-8253 E-mail: sherry@mdgassociates.com

www.donnerbookprize.com



**AN UNDERSTANDING BETWEEN
THE DONNER CANADIAN FOUNDATION AND PUBLISHERS
OF BOOKS SHORT-LISTED FOR THE DONNER PRIZE**

- The short-listed books must be distributed and available for sale across Canada.
- The Publisher of the short-listed books must make author photos, bios, addresses, phone numbers, email and all other pertinent information available to the Prize Manager as required.
- The Publisher is to ensure, in writing addressed to the Prize Manager, the availability of the short-listed and winning authors to attend the award ceremony held in Toronto in April.
- The Foundation/Prize Manager will deal with all aspects of accommodation, transportation, and per diem expenses for the short-listed authors.
- The Publisher is to notify the short-listed author(s) that he or she will be required to give a 5-10 minute talk in English at the Award Dinner should he or she win.
- The Publisher is to maintain strict confidentiality until the official announcement date when told about their author(s) being short-listed and/or winning the Prize.
- The Foundation will notify the Publisher by phone and in writing in the event that their author(s) are short-listed and/or win the Prize. The Publisher, in turn, is responsible for notifying the author(s) by phone and in writing in the event that he or she is short-listed for the Prize. The Publisher must then confirm to the Prize Manager by phone and in writing that the author(s) is aware of his or her status as a short-listed author and is available to attend the Award Dinner.
- The Publisher is to provide the Prize Manager with a reasonable number of books, as required for publicity purposes, should their author(s) be short-listed.
- The Foundation will provide the Publisher of the winning author(s) with special stickers to be affixed by the Publisher to the winning book, indicating that this is a 'Donner Prize Winner for best book on Canadian public policy'.
- Other considerations and/or arrangements to be discussed at the time of the short-list announcement.